How to Add Audio and Video Content to Web-VQF

About Audio and Video Content

You can add audio and video to enhance the Web-VQF user experience. Audio is contained in mp3 format files, which are easy to create. An "Audio Description" icon will be automatically displayed on your pages when you add audio content.

Video files uploaded to YouTube can also be added into your content. A video box will be automatically displayed on your pages when you add video content.

Audio content can be added to:

- Garden Features
- Canned Tours
- Plant Names (taxon level display not available at staff and student levels)
- Course Plants
- Plants at Individual Plant Level
- Glossary Entries

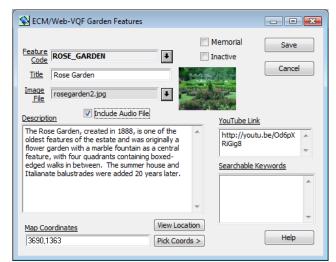
Video content can be added to:

- Garden Features
- Canned Tours

How to Add Audio Content

Adding Audio to a Garden Feature

Create an mp3 file whose name is the same as the Garden Feature code. For example, for a Garden Feature, whose code is ROSE_GARDEN, create an mp3 file named ROSE GARDEN.mp3.



Place the mp3 file in the $\begin{link} bgmapwin\ECM\web\audio\features folder on your server. \end{link}$

Open the Garden Feature record, check the box labeled "Include Audio

File", and save.

Adding Audio to a Canned Tour

Create an mp3 file whose name is the same as the Canned Tour code. For example, for a Canned Tour, whose code is BIG_TREES, create an mp3 file named BIG_TREES.mp3.

Place the mp3 file in the $\mbox{bgmapwin}\ECM\web\audio\tours folder on your server.}$

Open the Canned Tour record, check the box labeled "Include Audio File", and save.

Adding Audio to a Plant Name (Taxon Level Display)

Create an mp3 file whose name is the same as the *BG-BASE* Name Number. For example, for a taxon whose Name Number is 1234, create an mp3 file named 1234.mp3.

Place the mp3 file in the $\mbox{bgmapwin}\ECM\web\audio\names folder on your server.}$

No additional action is required.

Adding Audio to a Plant for a Specific Course

Create an mp3 file whose name is:

NameNum-CourseCode.mp3

Where NameNum is the *BG-BASE* Name Number, and CourseCode is the code for the course for which the audio is to be presented.

For example, for a plant whose Name Number is 1234, being presented in a course whose code is BIG_TREES, the audio file would be 1234-BIG TREES.mp3.

Place the mp3 file in the \bgmapwin $ECM \ on your server.$

No additional action is required.

Adding Audio to an Individual Plant

Create an mp3 file whose name is the same as the accession number with qualifier, substituting a hyphen for the asterisk. For example, for a plant whose accession number is 2011-123*A, create an mp3 file named 2011-123-A.mp3.

Place the mp3 file in the bgmapwin ECM web audio plants folder on

your server.

No additional action is required.

Adding Audio to a Glossary Entry

Create an mp3 file whose name is the same as the glossary word. For example, for the glossary word "Solitary", create an mp3 file named Solitary.mp3.

Place the mp3 file in the \bgmapwin \ECM\web\audio \glossary folder on your server.

No additional action is required.

How to Add Video Content

Adding Video to a Garden Feature or Canned Tour

With YouTube

Create your video and upload it to YouTube. Display the video in YouTube, and click the "Share" button. YouTube will display a link in the "Link to this video" box. Copy this link to your clipboard.

Open the record for the Garden Feature or Canned Tour, select the YouTube option, and paste the link into the "YouTube Link" box and save.

Note:	If your site does not use "https" protocol, i.e. if the pages on your site start with "http" instead of "https", edit the link to start with "http" instead of "https "
	instead of "https."

With Vimeo

Create your video and upload it to Vimeo. Open the video in Vimeo, and copy the video ID number from the URL, For example, if the URL is https://vimeo.com/192637020, copy just 192637020

Open the record for the Garden Feature or Canned Tour, select the Vimeo option, and paste the video ID number into the "Vimeo Video Number" box and save.

BG-Map Botanical Garden Mapping System Mapping the world... one plant at a time For up to date information, visit the BG-Map Users Support Website at <u>www.bg-map.com/userdata</u> © 2011 – 2017 Glicksman Associates, Inc.